

MINUTES
BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 4
August 2, 2010

1. Meeting called to order by President C. Caraway, 6:00 PM. Present were C. Caraway, K. Dickinson (arriving at 7:00 PM), T. Sims, B. Luedecke and Chief Bobby Hoffstuttler of BVFD.
2. Pledge of Allegiance.
3. Comments from the Public: No comments received.
4. Minutes from previous meeting were read by T. Sims and a motion to accept minutes was given by B. Luedecke and seconded by C. Caraway.
5. Treasurer's report was read by C. Caraway. Motion was made by T. Sims to accept treasurer's report and seconded by Luedecke.
6. Fire Chief's Report was presented by Chief Bobby Hoffstuttler of BVFD. The Chief presented a breakdown of calls for the months of June and July, 2010. A total of 34 calls were received in June and 55 in July. Also presented was the Profit & Loss Budget vs. Actual for October 2010 through July 2010. There were no questions from the Commission.
7. C. Caraway presented figures projected for FY 2011 regarding the effective tax rate, roll back rate and debt ratings. It was decided that the tax rate for 2010-2011 should be increased to .08496 per \$100 valuation to cover increased budget need for BVFD paid employee. A motion was made by T. Sims to increase the effective tax rate to .08496 per \$100 valuation. The motion was seconded by B. Luedecke and was approved by all.
8. Discussion regarding joint goals. Chief Bobby Hoffstuttler of BVFD stated that the slab has been poured for the new generator and the lines have been marked for the underground utilities in preparation for installation of the ballards. The entire generator system is schedule to be set up in 2 to 3 weeks. The entire project was estimated to take 7 weeks.
9. Discussion regarding Grants and applications for grants. Chief Bobby Hoffstuttler of BVFD states that there are 3 grants coming up that he will be applying for. They are Firehouse Subs, Texas Forest Service for a new brush truck, and Safer which is due in November for funds to pay for a new employee for the BVFD. In addition, the City of Bertram Police Chief Ron Hall will be working on obtaining a grant for a new building that will house the police department and fire station. Chief Bobby Hoffstuttler of BVFD stated that the new census reports 5,000 people in the BVFD coverage area. This is a 2 percent increase over the last census report.
10. Chief Bobby Hoffstuttler of BVFD requested funds disbursement for the 4th quarter of the fiscal year according to contract in the amount of \$35,000.16. A motion was made to approve the disbursement by T. Sims and was seconded by B. Luedecke.
11. Discussion and or action regarding payment of the generator loan to Farmers State Bank. A payment of \$2,820.23 was due on July 11, 2010. Since there was not a stated meeting before that date, the payment has not been made and a late charge of \$134.30 may be assessed by Farmers State Bank. It was discussed that the maximum dollar amount that can be expended by the Treasurer without approval by the Commission should be raised to \$3,000 in lieu of situations where late charges will accrue when payments are not made

- on time with regard to the scheduling of stated meetings. A motion was made by T. Sims to approve the increase to \$3,000 and seconded by B. Luedecke. All approved.
12. Discussion and or action regarding payment to Attorney Ken Campbell for new invoice submitted after audit. It was decided to a payment of \$1,673.82 along with a letter to the attorney stating that a charge for \$210.00 for Articles of Incorporation should have been billed over a year ago. It was decided to table the remaining invoices and have the auditor review them to see if they have been paid previously. A motion by C. Caraway was made to approve the payment of 1 invoice in the amount of \$1,673.82 and was seconded by B. Luedecke and approved by all Commission members present.
 13. Discussion and or action regarding line item budget transfers. BVFD requested line item transfers in the amount of \$3,500 from line item 1250 (equipment), \$1,000 from line item 1750 (utilities) and \$3,000 from line item 1800 (fuel) to go to line item 1000 (contract services and payroll). The transfer was approved by all Commission members present.
 14. Discussion or action regarding Board attendance at upcoming Budgeting Workshop by Safe-D. It was decided that the workshop in would not be attended by the Board. Another Workshop scheduled for February 2011 will be revisited at a later date.
 15. Discussion or action regarding adoption of Fire Code. Chief Bobby Hoffstuttler of BVFD stated that he would like to adopt NFPA101 at a minimum for the BVFD. Discussion regarding the use of Knox boxes and the commitment by the Board to cover the cost of the box for the BVFD was covered. Chief Bobby Hoffstuttler of BVFD will present the Board with the cost of the box at the next meeting.
 16. Discussion and/or action regarding the BVFD Budget for 2010-2011. The BVFD will present a preliminary budget at next Board meeting.
 17. Discussion and/or action regarding the BCESD#4 Budget for 2010-2011 was tabled until next meeting when we will have preliminary budgets and public meeting to adopt new budgets in October. Motion was made by C. Caraway to table until next meeting and seconded by T. Sims.
 18. Next Meeting scheduled for September 7, 2010 at 6:00 pm.
 19. Motion to adjourn was made by T. Sims and seconded by B. Luedecke.

Tammy B. Sims